

Case Number: _____

CITY OF MIDLAND
Planning Division

APPLICATION TO CREATE A BUILDING SITE

Applicant:

Name: _____

Address: _____ Zip Code: _____

Phone Number(s): _____ Fax: _____

E-mail address: _____

Property Owner:

Name: _____

Address: _____ Zip Code: _____

Phone Number(s): _____ Fax: _____

E-mail address: _____

Legal Description of Property: (Complete Lot and Block or metes and bounds description)

Creation of a Building Site - Plan Review

Items Required from Applicant:

\$300.00 application fee

Received date: _____

16 copies of the site plan (FOLDED)

Received date: _____

Site Plan on a CD in .pdf and .jpg format

Received date: _____

Planning and Zoning Date: _____ By: _____

SIGNATURE *(by property owner only - authorized agent must sign affidavit below)*

Property Owner (signature): _____ Date: _____

If an agent is authorized by the property owner to file and execute the application on behalf of the property owner, the agent must complete the affidavit below.STATE of TEXAS
COUNTY OF MIDLAND

Before me, the undersigned authority, on this day personally appeared _____
who, being by me duly sworn, upon oath says: That (s)he is authorized by _____,
the owner of the above described property, to fully represent him/her in this application and that (s)he had
the legal right, power and authority to sign said owner's name hereto as his/her attorney in fact.

Authorized Agent (signature)

Subscribed and sworn to before me, this _____ day of _____, 20 ____, to certify which
witness my hand and seal of office.

NOTARY PUBLIC, MIDLAND COUNTY, TEXAS**FOR OFFICE USE ONLY**

Rec'd By: _____ Date: _____

Assigned: _____

For: _____ On: _____

****Application will not be scheduled for hearing until reviewed by a planner.****